



BOARD OF DIRECTORS MEETING AGENDA

Date: **Monday, September 16, 2019** Time: **5:00pm**

Location: 366 King Street East, Suite 420 Boardroom

Invited: Dave Carnegie, Chair Mayor Paterson Councillor Oosterhof
Councillor Boehme Councillor Chapelle Judith Pineault
Bill Durnford Lyndsay Wise John Sheridan
Gillian Watters Don Aldridge Yafan Huang
Megan Knott (ex officio) Lanie Hurdle (ex officio)

Staff: Donna Gillespie Kirk Smallridge

1. Call to Order
2. Approval of Agenda
3. Disclosure of Conflict of Interest
4. Approval of the Minutes
 - *Board of Directors Meeting – June 10, 2019*
 - *Finance & Audit Committee Meeting – May 07, 2019*
 - *Finance & Audit Committee Meeting – July 04, 2019*
5. Business Arising from the Minutes
6. Ratification of Email Motions
 - **Motion to** “to waive client privilege and not redact records referencing legal expenditures in the general ledger related to fulfillment of the Friends of Kingston MFIPPA Freedom of Information request. Moved by Dave Carnegie. Seconded by John Sheridan.
 - **Motion to** “waive remaining fees of \$3,485.80 related to fulfillment of the Friends of Kingston MFIPPA Freedom of Information request and off-set costs incurred from Corporate reserves;” Moved by Dave Carnegie. Seconded by John Sheridan.
 - **Motion to** “approve expenses to Lyman-Potts Construction LTD. for up to \$75,000 plus HST for retrofits at the new Kingston Economic Development Corporation Office located 366 King Street East;” Moved by Dave Carnegie. Seconded by Judith Pineault.
7. Updates from Partner Organizations



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8. Corporate Updates
 - CEO Report Acceptance July – September 2019
 - Q2 Report to Council
 - Budget 2020
 - Strategic Planning
 - Corporate Investments
 - **Finance Committee Motion to** *“Recommend to the Board of Directors to reinvest Corporate Guaranteed Investment Certificates (GIC) into the three-year rate builder with Kawartha Credit Union pending Board and City Council approval;” Moved by Councillor Chapelle. Seconded by Judith Pineault. Carried.*
 - Office Relocation Expenses
 - **Motion to** *“Authorize up to an additional \$10,250 for Lyman-Potts Construction LTD. for the renovations at 366 King Street for a total \$95,000;”*
9. Discussion: City Council Priorities & Areas of Partnership: Lanie Hurdle, Interim CAO
10. Board Updates
 - Recruitment & Vacancies
 - Opinion Letter Regarding Closed Meeting Procedures
11. In Camera (if Required)
12. Date of Next Meeting
 - Monday, October 7, 2019 – Board of Directors Meeting, 5:00-7:00pm
 - Thursday, October 24, 2019 – Finance & Audit Committee Meeting, 12:00-1:00pm
13. Adjournment