



BOARD OF DIRECTORS MEETING

Date: Monday, January 30, 2017 Time: 5:00pm

Location: 945 Princess Street, Innovation Park, Front Board Room

Invited: Judith Pineault, Chair Mayor Paterson Councillor Hutchinson
Bo Wandschneider Peter Dalton Councillor Turner
David Carnegie Bill Durnford Councillor George
Trevor Wilson Gillian Watters Lyndsay Wise
Gerard Hunt, CAO (ex officio) Shai Dubey (ex officio)

Staff: Donna Gillespie Stephanie Milner

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AGENDA

1. Call to Order
2. Approval of Agenda
3. Disclosure of Conflict of Interest
4. Approval of the Minutes
 - *Board of Directors Meeting - December 19, 2016*
5. Business Arising from the Minutes
6. Presentation: Board Governance Overview – Shai Dubey
7. Board Orientation
 - Board Governance & Policy
 - Service Level Agreements
 - Strategic Plan 2015-2020
 - Operating & Sales Plan
 - Operations & HR Policies Manual



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8. Election of Officers

The Board of Directors has four officers, who are signing authorities for the corporation: Chair; Vice-Chair; Secretary; and Chair of the Finance and Audit Committee (Treasurer).

The New Board is required to appoint /re-appoint the officers for 2017, as well as appoint/re-appoint the members of the Finance and Audit Committee and the HR Nominations Committee.

At the All Members Meeting held December 19, 2016 Chair, Vice-Chair and Secretary of the Board were elected. The following need to be appointed:

- a. Nomination and Election of Chair of the Finance and Audit Committee/Treasurer : position currently held by Sandra Gibson
- b. Nomination and Election of members of the Finance and Audit Committee. Current members are Bill Durnford, Dave Carnegie, Councillor Turner, Councillor Allan and Peter Kraus
- c. Nomination and Election of members of the HR Nominations Committee. Current members are Shai Dubey, Judith Pineault, Bill Durnford, Niall O'Driscoll, Dave Carnegie and Bo Wandschneider.

9. Transition Updates – Bill Durnford

10. CEO Report

11. In Camera

12. Date of next meeting – February 13, 2016

13. Adjournment