



## BOARD OF DIRECTORS MEETING AGENDA

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Date: Monday, September 27, 2021 Time: 5:15pm

In Person Location: Harbourview Room – Delta Hotels Kingston, 1 Johnson St, Kingston, ON K7L 5H7

Virtual Location: <https://us02web.zoom.us/j/89565908578>

Invited: Gillian Watters, Chair Mayor Paterson Councillor Hill  
Councillor Holland Councillor Oosterhof Anne Vivian-Scott  
Dave Carnegie John Sheridan Lyndsay Wise  
Ryan DaSilva Yafan Huang Cathy Wilson  
Lanie Hurdle (ex officio) Megan Knott (ex officio)

Staff: Donna Gillespie Shelley Hirstwood Kirk Smallridge  
Abdul Razek Jendi Ben McIlquham

City Resource: Craig Desjardins, Director, Office of Strategy, Innovation & Partnerships

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1. Call to Order

2. Land Acknowledgment Statement

*Kingston Economic Development Corporation acknowledges that we are situated on the traditional homeland of the Anishinaabe, Haudenosaunee and the Huron-Wendat and thank these nations for their care and stewardship over this shared land. Kingston Economic Development Corporation is committed to improving and strengthening relationships with Indigenous peoples and all residents to pursue a united path of reconciliation and economic prosperity.*

3. Motion of Congratulations

- I. Congratulations to Ryan Da Silva & wife on birth on son on August 1.
- II. Congratulations to Lyndsay Wise on adoption of daughter.

4. Disclosure of Conflict of Interest

5. Consent Agenda

*All items listed on the Consent Agenda shall be the subject of one motion. Any member may ask for an item(s) to be separated from that motion to be dealt with separately.*

- I. Approval of Agenda
- II. Approval of the July 26, 2021 Board of Directors Meeting Minutes
- III. Approval of the May 20, 2021 Finance & Audit Committee Meeting Minutes
- IV. Approval of the July 22, 2021 Finance & Audit Committee Meeting Minutes
- V. City of Kingston Updates – September 2021
- VI. Tourism Kingston Updates – September 2021

*Motion to accept reports and approve agenda and minutes.*

Mover:

Secunder:

6. Business Arising from Items in the Consent Agenda

### *Our Mission*

*Provide dynamic and collaborative leadership by leveraging Kingston's unique assets to create jobs and investment in order to sustain, grow and transform Kingston's economy to meet the needs of the 21st century. We aim to be one of Canada's leading economies.*



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7. CEO Report
8. New Business
  - I. Confirmation of Anne Vivian-Scott as Acting Treasurer
  - II. 2022 Draft Budget
  - III. Corporate Vaccination Policy
  - IV. Kingston Economic Development Board Vacancies & Nominations Process
9. Ongoing Business
  - I. Kingston Pandemic Fund Update – Craig Desjardins & Kirk Smallridge
  - II. City of Kingston Pilot Project – Craig Desjardins
10. Integrated Economic Development Strategic Plan Updates
11. In Camera
  - I. Quarterly Investment Opportunity Review
12. Date of Next Meetings
  - Monday, October 25, 2021 – Board of Directors Meeting – 5:15pm
  - Thursday, October 21, 2021 – Finance & Audit Committee Meeting – 4:30pm
  - Human Resources & Nominations Committee Meeting – TBD
13. Adjournment

*Motion to adjourn.*  
Mover:

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